

Outside Plant Seminar

Best Western Plus Hood River Inn | 1108 East Marina Drive – Hood River, OR
April 16-17, 2024



HOTEL LODGING INFORMATION: For hotel reservations, call 1-800-828-7873. Please indicate that you are with the Oregon Telecommunications Association Outside Plant Seminar group. **The cut-off date for making hotel reservations is Wednesday – March 20, 2024.** Please make your room reservations as soon as possible to ensure access to our group room block.

Room Type	Rate Per Night
Non-View One King or Two Queen Beds	As Low as \$129.00*
River-View One King or Two Queen Beds	As Low as \$ 169.00*
<i>*All room rates are exclusive of applicable local tax (currently 9.5%) and based on single or double occupancy. Each additional adult will be charged \$15.00 per room per night.</i>	

REGISTRATION INFORMATION: Please submit your seminar registration no later than Wednesday – April 3, 2024.

Register for this event on-line: <https://www.ota-telecom.org/events/2024-outside-plant-seminar>

Manually complete this form and e-mail to Mandy Jundt: mjundt@ota-telecom.org

Member Registration received by Cut-off Date: (includes Telephone Co. employees of other State Associations)	\$350.00
Premier Associate Member Registration: (50% off 1st attendee registration for Premier Associate Members Only)	\$162.50
Member Exhibit fee per table: (in addition to seminar registration fee)	\$125.00
Member Exhibit fee; additional table at discount of 50%	\$50.00
Non-Member Registration received by Cut-off Date	\$475.00
Late Registration received after Wednesday – April 3, 2024	\$50.00
Guest Meals Registration: Third and up exhibiting rep** or for guest of registered attendee	\$100.00
Sponsorship of Morning or Afternoon Refreshment Break (coffee, tea, bottled water, soft drinks, food items)	\$500.00
Sponsorship of Breakfast or Lunch (coffee, tea, bottled water, soft drinks, buffet meal)	\$1,000.00
Partial Sponsorship of Evening Reception (Appetizers and Hors d'oeuvres)	\$750.00
Partial Sponsorship of Evening Reception (Beverages)	\$500.00
Sponsorship – General	\$You Pick

SPONSORSHIP OPPORTUNITIES: Sponsors will be acknowledged in the printed seminar program, announced from the podium, with on-site signage and in the following issue of OTA's eNewsletter. In addition, Sponsors who contribute \$1,000 or more will be offered an exclusive spotlight article in one of the monthly newsletters. Thank you for your generous support!

EXHIBITOR INFORMATION: Any additional charges for power/internet access above what is normally included will be the responsibility of the exhibitor. Six-foot skirted tables are included in exhibit fee. **The first two people representing an exhibiting company must register and each pay the full registration fee. Any additional persons pay only the guest meal registration. If you will be shipping display materials or related equipment to the seminar site, please ship to arrive no earlier than one day prior to the event and arrange for items to be shipped out within one day after the event. Ship to: Best Western Plus | Hood River Inn – 1108 East Marina Drive – Hood River, OR 97031 Attention: OTA Outside Plant Seminar

PAYMENT OPTIONS: Request to be invoiced, mail a check or pay with credit card online. We accept all major credit cards, but do pass along the 3% fees associated with card processing.

PLEASE NOTE: Hotel policies require guaranteed number of attendees seven to ten business days prior to our events. We appreciate your understanding of this.

CANCELLATIONS: Cancellations made after Wednesday, April 3, 2024 & "no-shows" will be charged the full registration fee & are not refundable. Any cancellations will be charged an administrative fee to cover any associated expense for issuing a refund (such as card processing fees).

If you require special arrangements in order to fully participate in our event, please email mjundt@ota-telecom.org to discuss how to meet your needs.

Please remember to bring item(s) for door prize drawing activities – suggested individual value of \$25.00

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Event Registration Form --- Manual Registration

To register online, please visit: www.ota-telecom.org/events/2024-outside-plant-seminar.

Registration deadline: **Wednesday, April 3, 2024.**

Company Name: _____

Company Address: _____ City _____ State _____ Zip _____

Name of Person Submitting Registration: _____ Telephone #: _____

Email for Invoicing: _____

Attendees:

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Exhibitors: Please indicate # of tables and whether or not you will need power to your exhibit table: # _____ Yes No

Sponsorships:

- Refreshment Break | \$500
- Breakfast or Lunch Sponsorship | \$1,000 each
- General or Speaker Sponsorship | \$Please Designate
- Reception Sponsorship | \$750

Payment Information:

- I will pay by **Check** when the invoice is emailed to me
- I will pay by **Card** when the invoice is emailed to me
Please note there is a 3% processing fee added to all card payments.

Attendee(s) Registration Fee(s): \$ _____

Exhibit Table Fee(s): \$ _____

Sponsorship Contribution(s): \$ _____

Guest Meal Registration Fee(s): \$ _____

Late Fee(s) \$ _____

Total Registration Amount: \$ _____
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